

Teacher Assist Guide for Teachers

How to optimize your teaching experience in Google Classroom



Table of Contents

What can you achieve with Teacher Assist?	03
How to set up Teacher Assist in the e-learning environment?	04
How to start and manage a classroom session?	05
Classroom Management	07
Student Management	08
Teacher Assist Insights	09
Useful Teacher Assist features	10



Teacher Assist

Teacher Assist is part of GAT Suite for Education, which enables teachers to **view and monitor student activity** in Google Classroom in real-time. This tool helps teachers manage the classroom hassle-free to **save time** and **focus on teaching**.

What can you achieve with Teacher Assist?

With this tool in Google Classroom, teachers can:

- **Manage classroom and student browsing:** Control and customize student screen content and monitor web browsing to avoid distractions and keep students focused. It allows teachers to view and block tabs on student browsers, lock screens during exams, and share educational resources.
- **Support student engagement:** Gain valuable student insights, including attendance and class activity. Keep students engaged with live chat and classroom announcements.

How to set up Teacher Assist in the e-learning environment?

The first step is to properly configure your Teacher Assist. We recommend that teachers always deliver online classes in a three-monitor environment. Three screens for remote teaching should be laid out as follows.

Screen 1: Teacher Assist

This allows the teacher to prepare the classroom, set up the default open tabs for each student, line up any tabs that need to be opened during the class, and monitor each student's Chrome browser activity when the class is running.

Screen 2: Classroom Resources

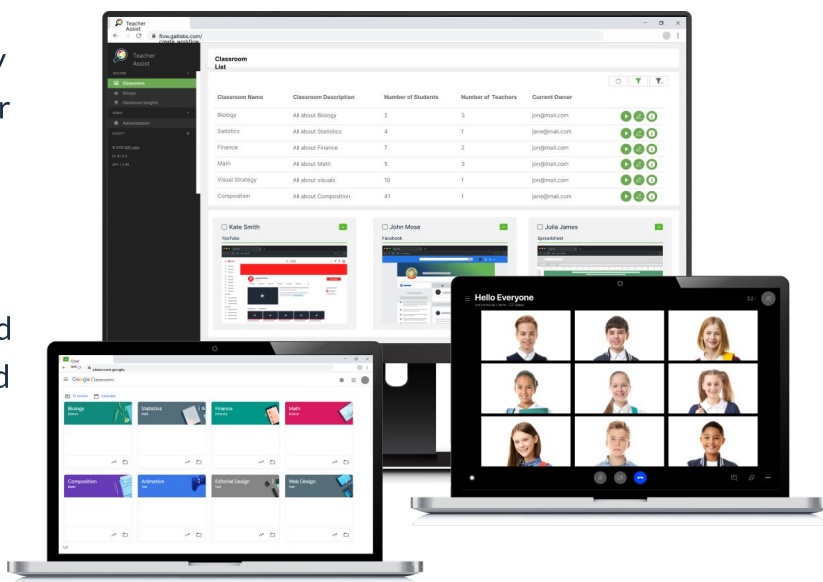
This displays Google Classroom or other material the teacher delivers. The teacher changes and manages their presentations from here.

Screen 3: Students Overview

This shows students' faces, allowing the teacher to evaluate student engagement.

Using this format, teachers can easily manage the classroom, stay in charge of the class, and monitor students' activity in real-time.

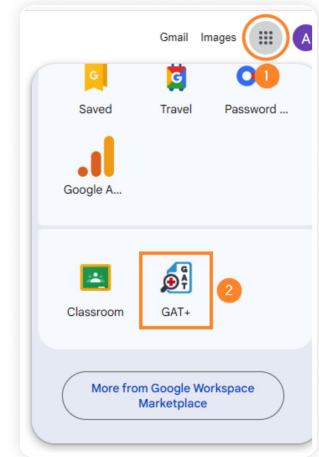
We recommend running Teacher Assist on one Chromebook/box/PC with a single large monitor and Classrooms and Meet on a second device with two large monitors. The reason is that Teacher Assist and Meet are both processor-intensive.



Note: You can also use Teacher Assist to manage your classrooms with fewer screens. **Three** screens are ideal for hybrid classrooms (remote and in-person learning), and **two** work perfectly for regular, presential classrooms. Teacher Assist will still run well with even a single screen.

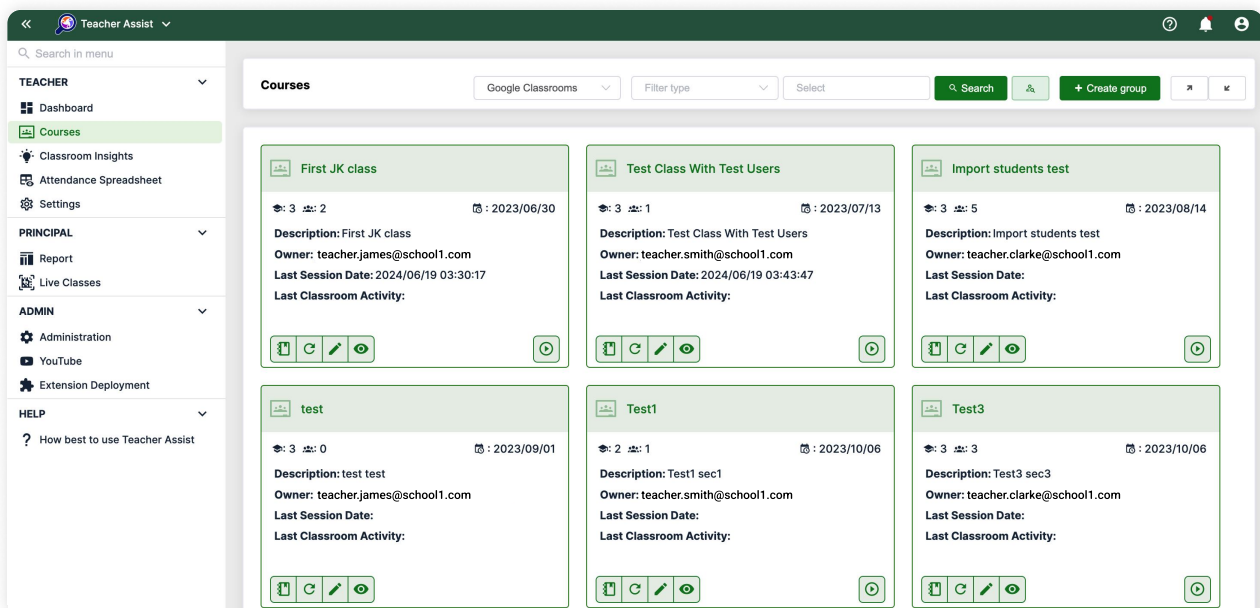
How to start and manage a classroom session?

1. Launch Teacher Assist from the Google Apps button or this URL: <https://gs.generalaudittool.com/apps/teachers>.
2. You will automatically see details of the previous classroom sessions. You can download reports and see student attendance for the selected session.
3. Before class begins, prepare and load the web pages the students will use.



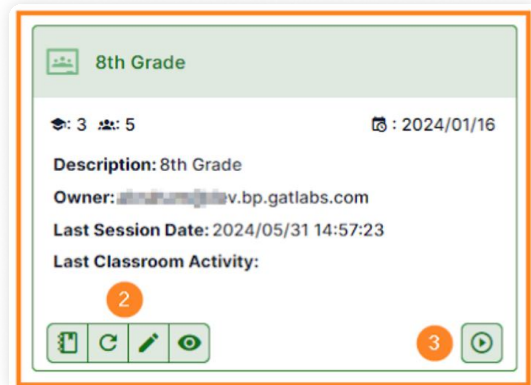
Teacher Assist allows you to start the class with a preloaded set of web pages for each student. In addition, the teacher can block all other websites by default, forcing the students to stay “on message.” Teachers can also have a “reserve” list of web pages they or the student can launch anytime during the case.

4. In the **Courses** tab on the left, you can see all the Classrooms you own (see the screenshot).



The card view will show all the Classrooms you own and the Teacher Assist Groups created for you.

Click the **pen icon** (2) [Edit classroom settings] in a selected classroom to view details and edit the class.



- Students. It shows the list of all the students in the classroom. You can deactivate a student from the classroom.
- Prepare Class session. Apply the rules for the classroom sessions: block all sites by default, allow pages, and block them.
- Info. View details of the classroom.
- Timers. Set up a time for how long the classroom session should last.
- Site collections. Set up and save websites into a collection and send it to students.
- YouTube Control. Allow or block specific Categories, Channels, Videos, and Keywords.

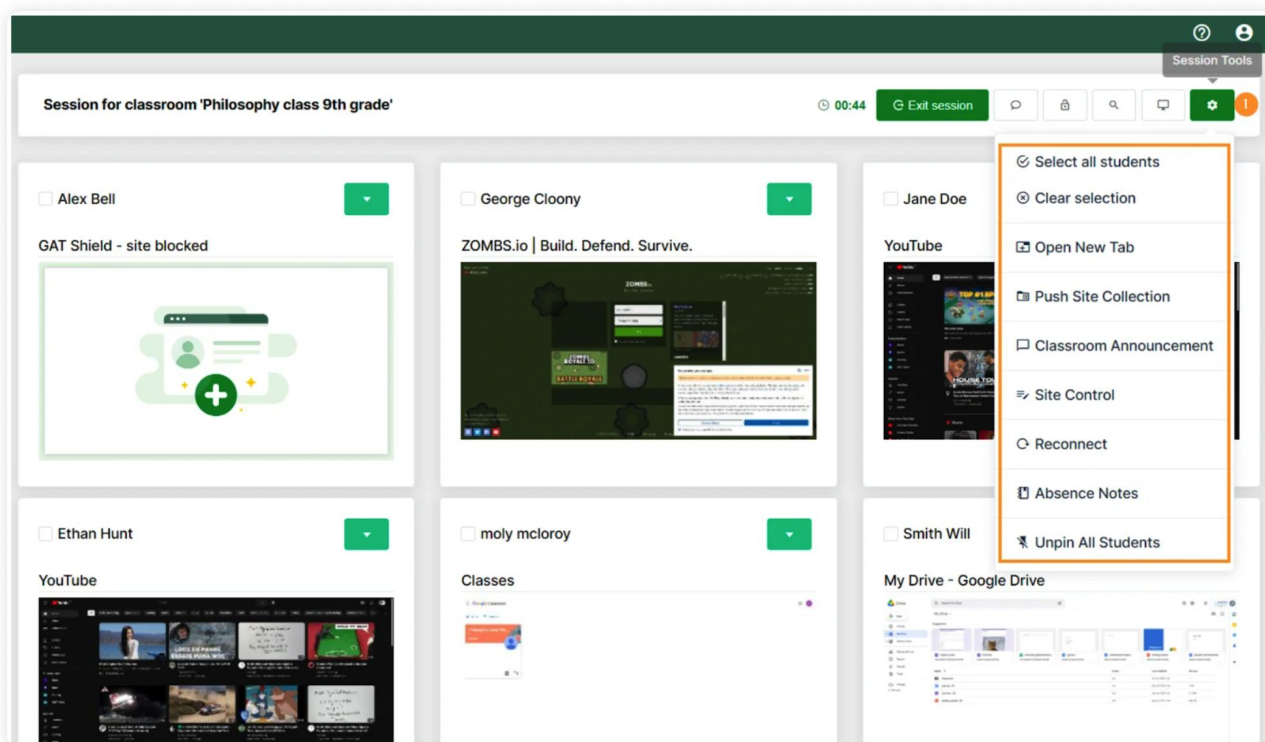
5. Click the **play icon** (3) [Start session] in the selected classroom to start the class.

Once the virtual class launches, the browsing activity for all active students will be automatically displayed.

Classroom Management

Teachers can use the following functionalities by clicking on the **green gear icon** on the right to manage the classroom:

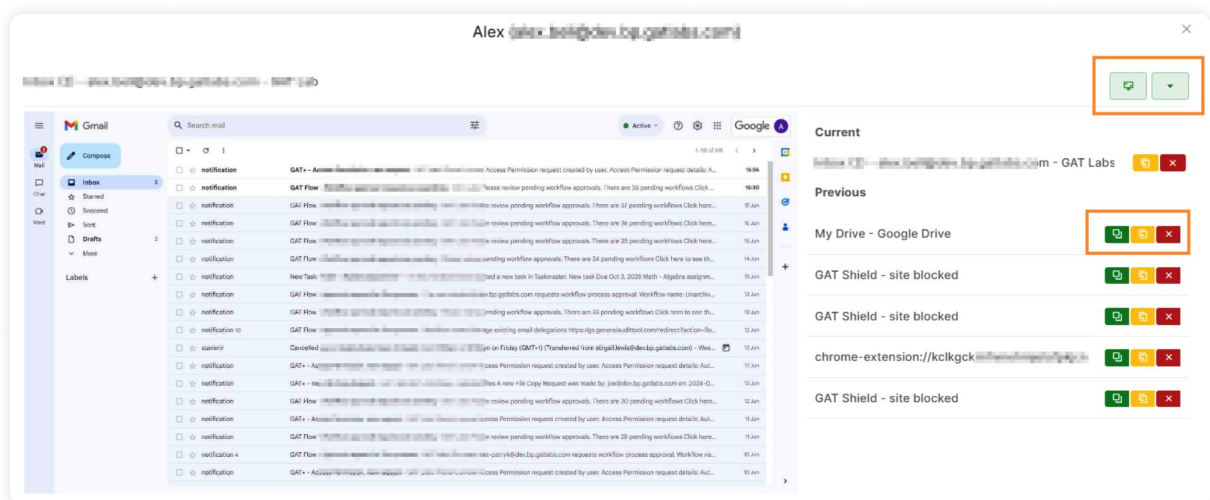
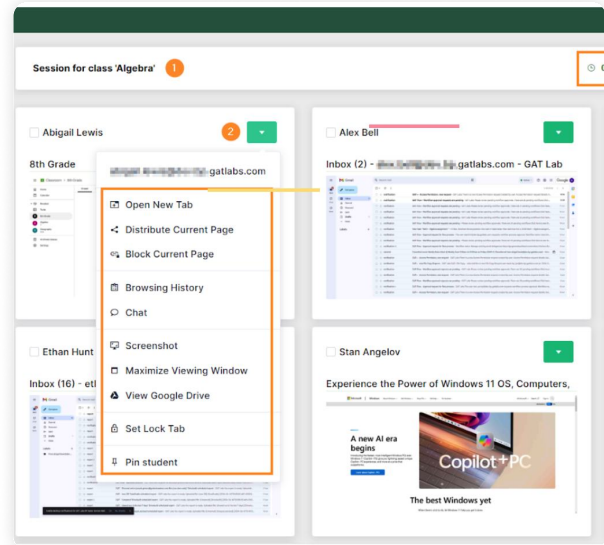
- See the active timer for the class.
- Exit the classroom session.
- Lock and block current tabs for all students.
- Display the search panel to pull up any student in the class quickly.
- Open a tab for all students with a toggle to lock the tab or not.
- Send a message to students.
- Site access control for allowing or blocking websites.



Student Management

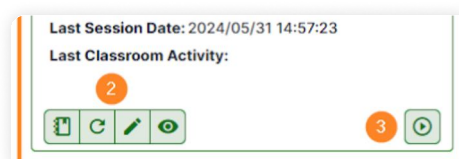
You can also interact individually with any student by clicking the **green arrow button** on the selected student. The actions on students the teacher can take during the class are:

- Send messages through a chat box.
- Access to the student's Drive files.
- Display the student's email.
- Pin students to keep them at the top of the view.
- Take a screenshot of the current opened screen.
- Manage each student's browser:
 - View all open tabs in real-time.
 - Open, close, and lock tabs.
 - Distribute the current page from one student to another, or block it
 - Display student browsing history.
 - View maximized student's window (see the screenshot below).



Select any student, double-click on its screen, or select the green button and choose “Maximize viewing window.” This will enlarge the window, allowing you to see the student's browser window in more detail.

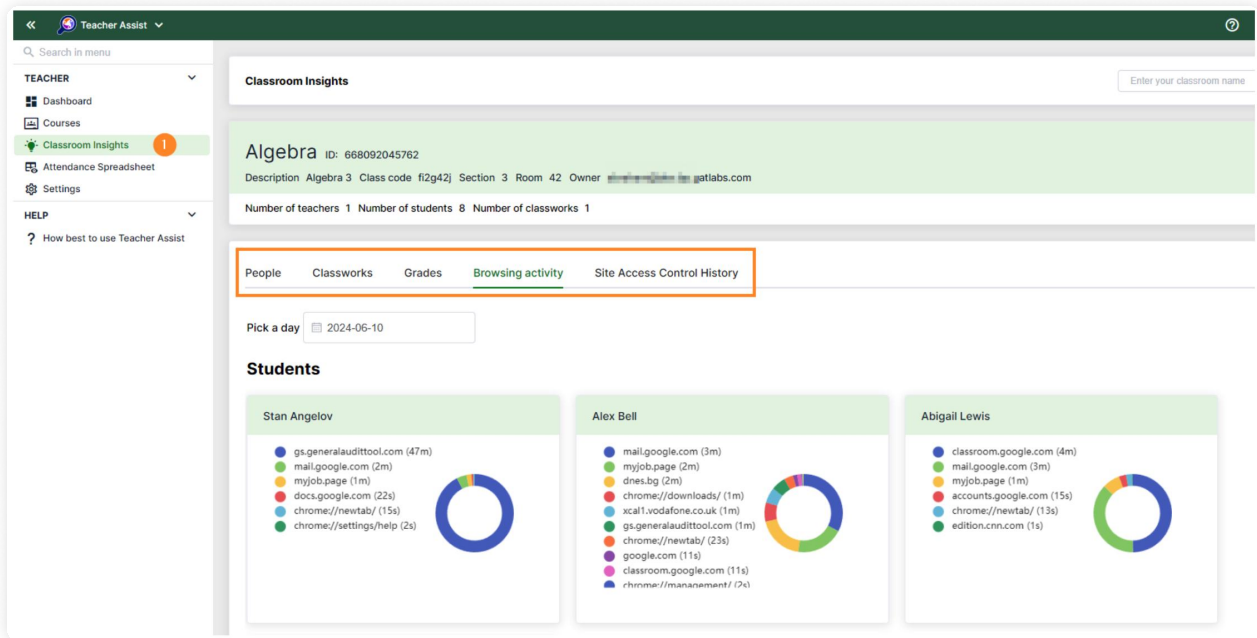
Click the **eye icon** to view the classroom insights for a particular class. This reporting page shows the teacher all the details about each student.



Teacher Assist Insights

Teacher Assist gives detailed information on each classroom in the teachers' and students' scope. Teachers can navigate through the insights using the tabs:

- **People.** Teachers and students involved in this class.
- **Classworks.** Summary of the classwork submissions with the due date, description, and average class grade.
- **Grades.** The grades corresponding to each student for each classwork.
- **Browsing activity.** Each student's browsing activity is displayed in detail, showing the websites visited and the time spent on each website for any given day (3 months back).
- **Site Access Control history.** View all pages that were pushed or blocked by the Teacher on the given day



Want to know more about Teacher Assist?

[Know More](#)

Open New Tab

Distribute Current Page

Block Current Page

Browsing History

Chat

Maximize Viewing Window

View Google Drive

Set Lock Tab

Pin Student

Useful Teacher Assist features

Deep into our [Knowledge Base](#) to learn how to use multiple Teacher Assist functionalities for Google Classroom management. These are the most popular how-to posts on the features for teachers:

- [Teacher Assist Overview](#)
- [Lock student screens for exams](#)
- [Take action on students' browsing tabs in the Classroom session](#)
- [Control students' access to YouTube videos](#)
- [Take a screenshot of a student's current browsing activity during a class](#)
- [Monitor blocked or allowed URLs during class with Site Control History](#)
- [Use students chat](#)
- [Generate a PDF report after each Classroom session](#)
- [View absence notes](#)

Any Questions?

Do you need assistance using Teacher Assist, configuring a classroom, or managing your students during class?

In the first stage, contact your school admin.

You can also learn more about GAT Labs tools on [our website](#) and from [our Support Team](#).

Dive Deeper Into GAT Labs For Education

[EXPLORE MORE](#)

Want To Know More?

[Schedule a Demo](#)

