Sync Domain Contacts to User in Google Workspace via GAT Flow

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Sync Domain Contacts to User in Google Workspace via GAT Flow

GAT Flow is a comprehensive tool that simplifies many processes for Google Workspace Admins. With the tool, admins can also create an action that will sync all or selected domain contacts in Google Workspace.

There are two options for syncing contacts. Synchronization can take place:

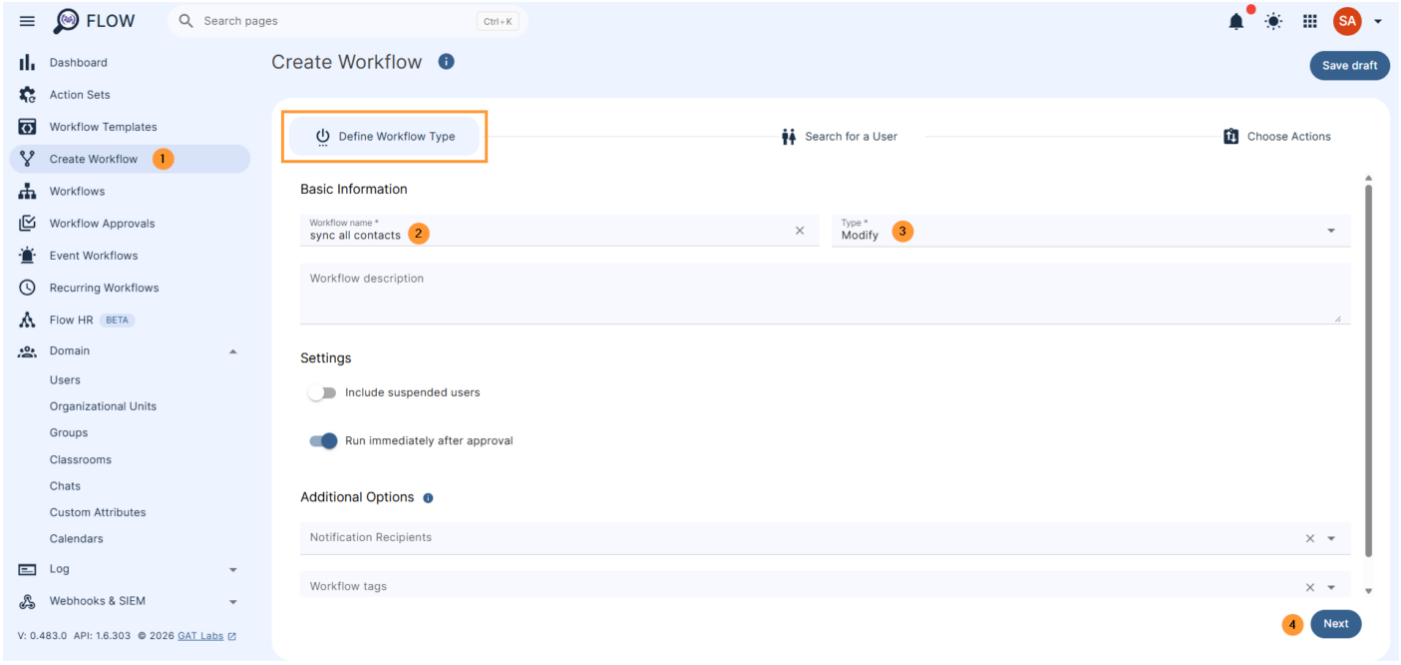
- domain-wide - **Select all domain users**
- on a particular domain's user - **Sync with the user**

During the process, a label will be created, and all synced contacts will be labeled as such.

Create a workflow to sync contacts

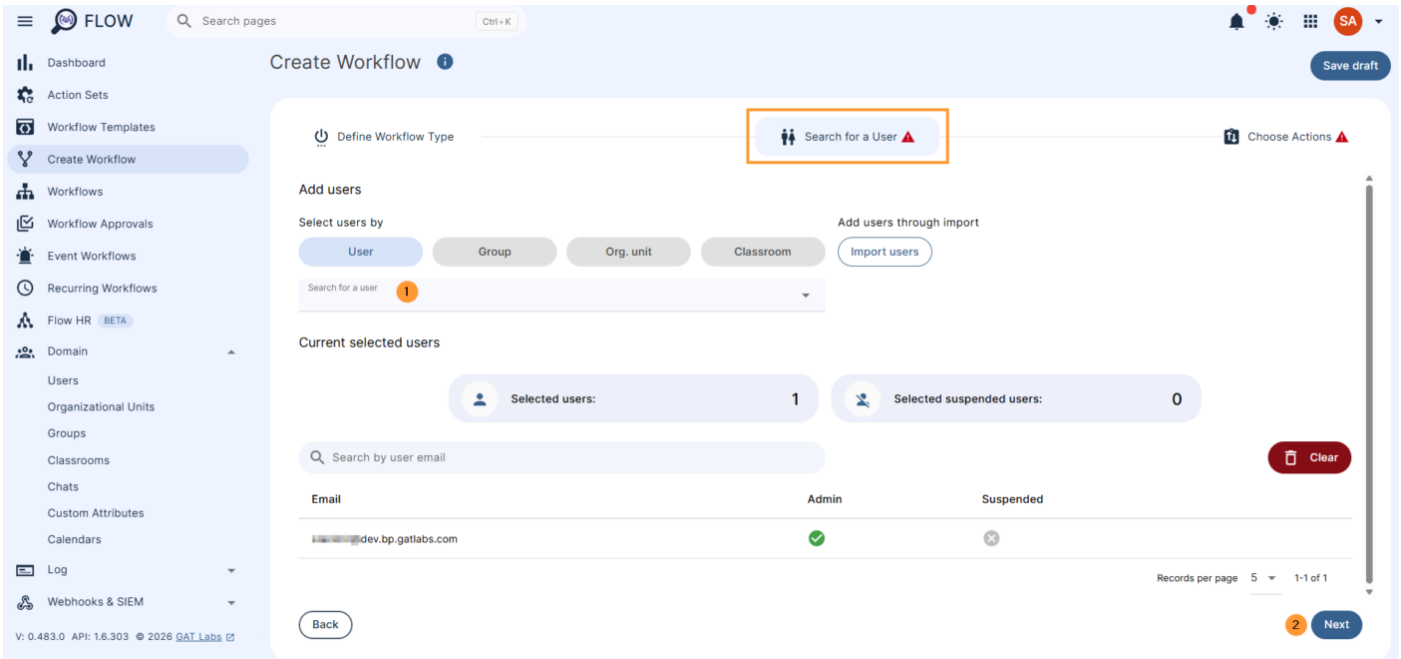
To sync domain contacts, navigate to **GAT Flow - Create Workflow**.

Type the name of the workflow, select the workflow type: **Modify,** and proceed to the next stage by clicking on **Next**.



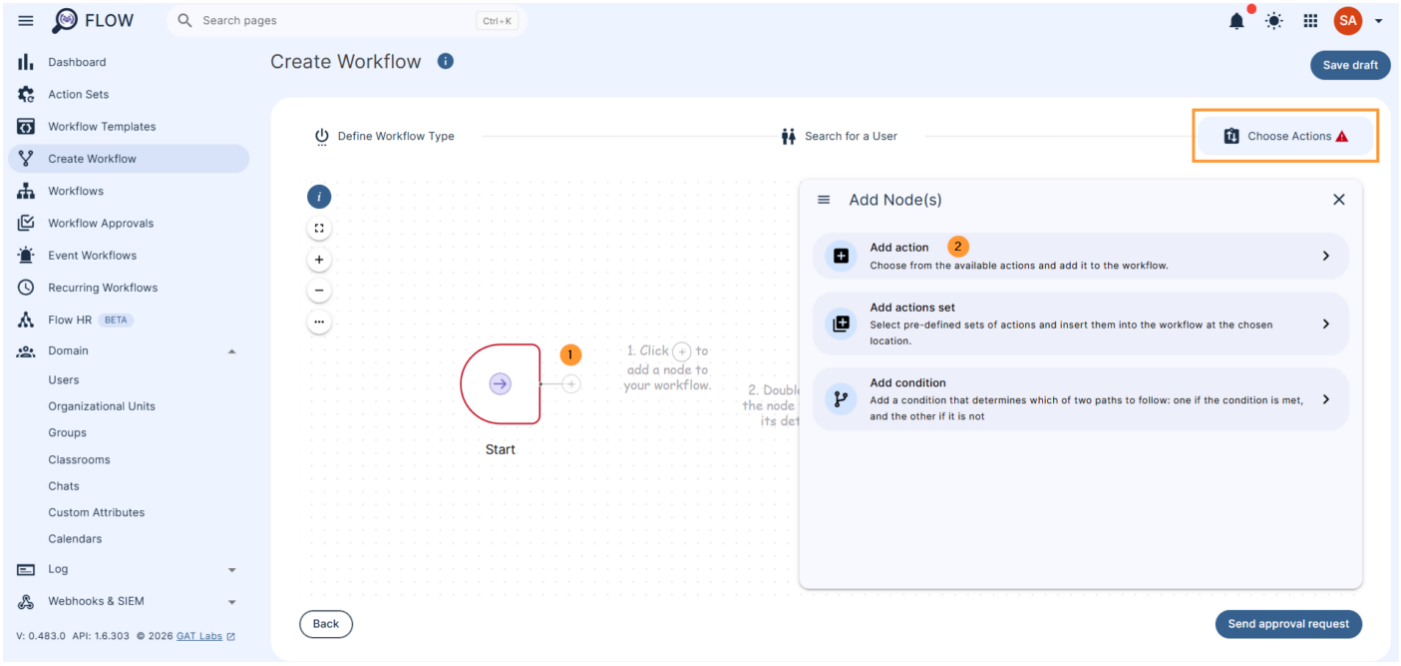
In the next stage, select the user or users to whom contacts need to be synced.

You can individually select a user, group, or entire OU of your choice.

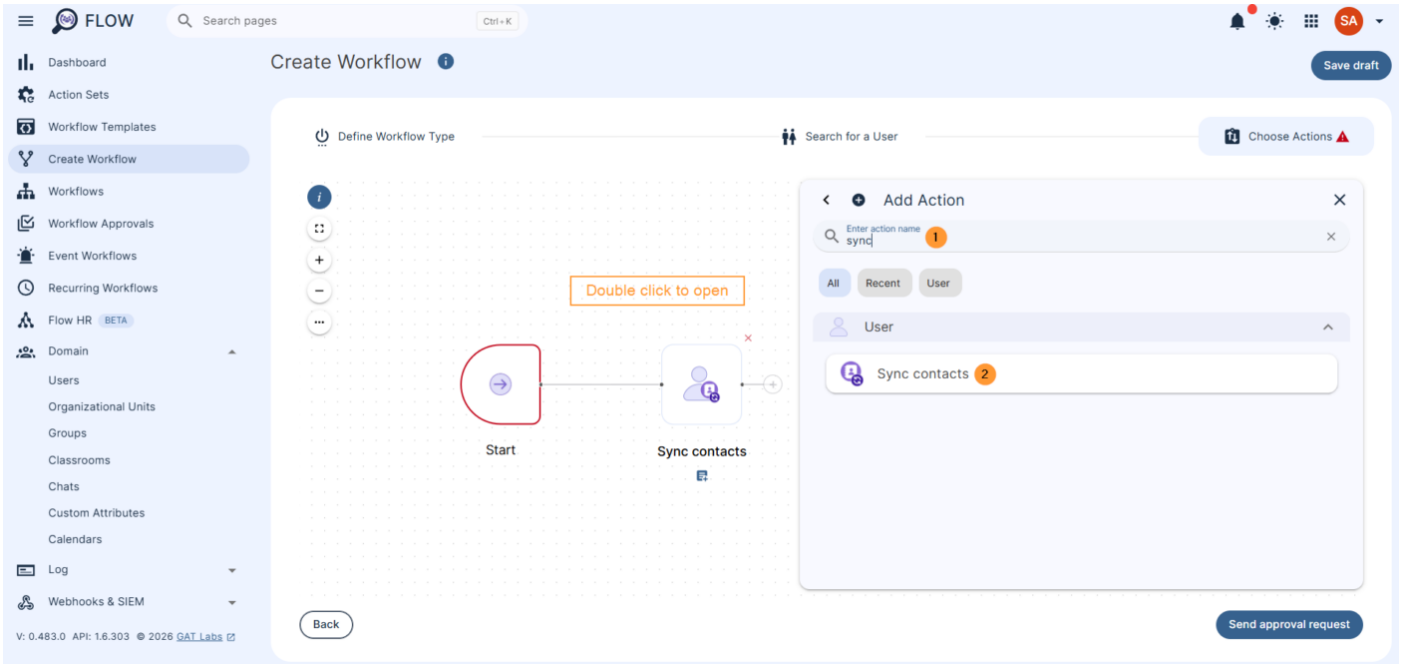


To go to the next stage, click on the **Next** button.

Click on the + button, then **Add action**



Search for and select the "Sync contacts" action.



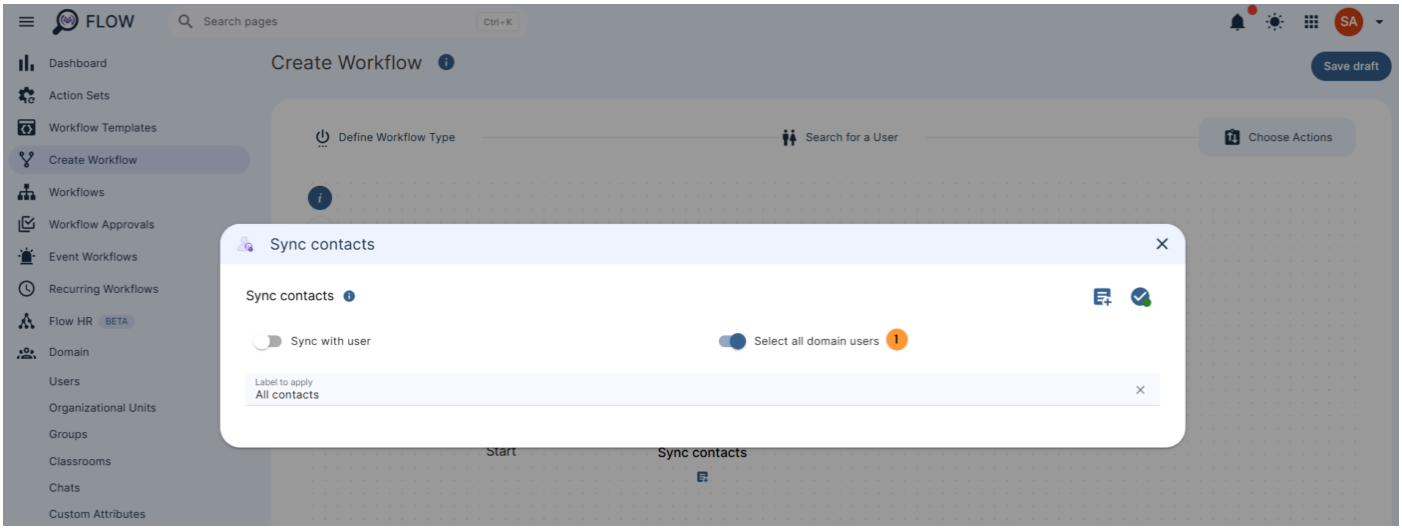
Double-click to open the action and fill in its details.

The action updates the contact list based on the contacts of the source user. If a contact with the same name exists for both users, it will be updated for the target user. Otherwise, it will be created. There's an option to assign a chosen label to synchronized contacts. If it doesn't exist, it will be created.

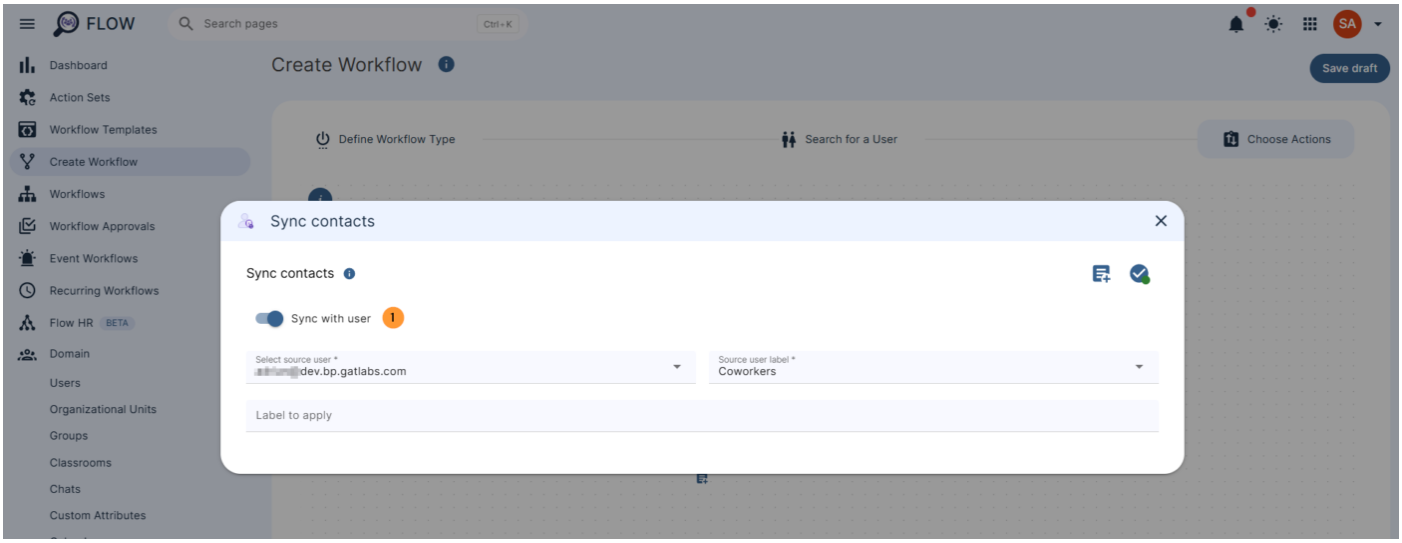
- "**Sync with user**" - Enable to "sync" contacts from the entire domain.
- "**Select all domain users.**" - Enable to "sync" contacts from the entire domain.

- "**Label to apply**" - Apply a label

Domain-wide contact sync



Sync contacts with a user



Once the sync contacts is enabled as needed, click on the **Send approval request** button

The details will be sent for approval.

Security Officer approval

A notification email is sent to the Security Officer.

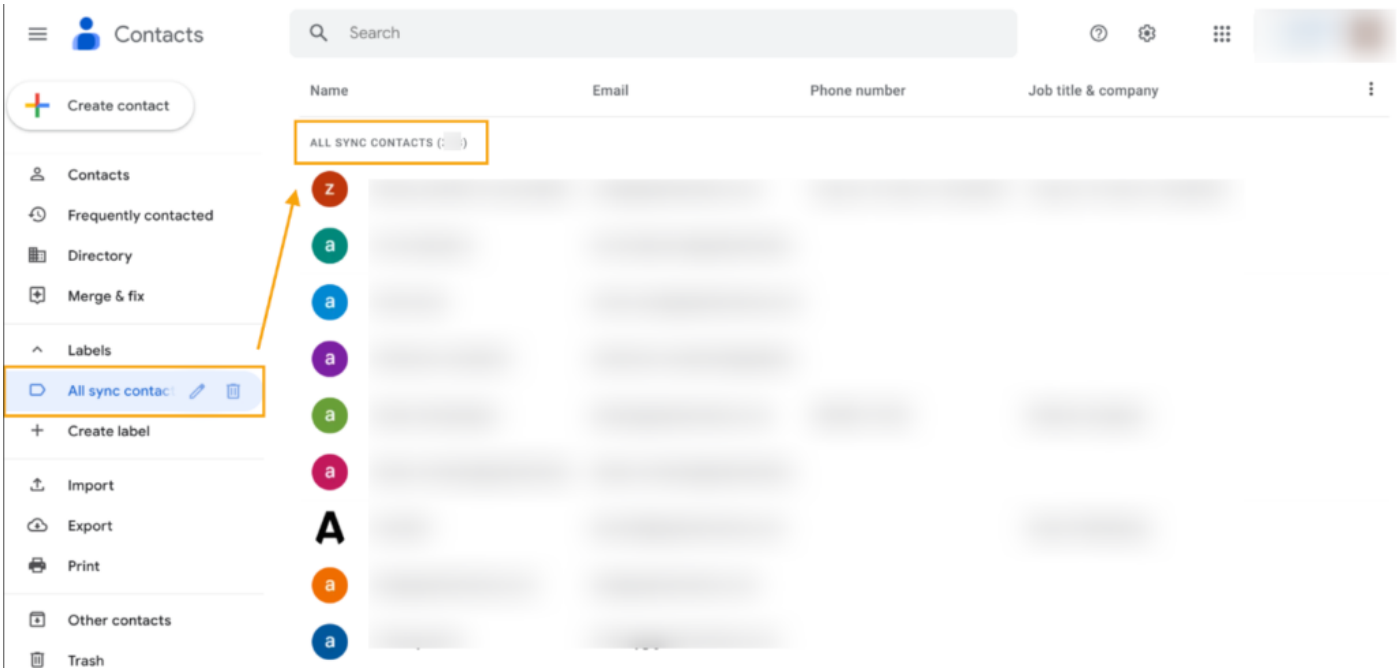
Security Officer can click on the hyperlink provided in the email to be redirected to the GAT Flow dashboard to approve.

If pre-approval is enabled, the sync will be run right away without needing approval.

Results

The workflow will be executed once it has completed, and the contacts will be synced.

Finally, all the selected domain contacts will be synced to the selected users under the label created:



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- Copy Contacts to a Group