Update the user’s custom attributes with GAT Flow

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Update the user's custom attributes with GAT Flow

GAT Flow is a user management tool that allows Google Workspace Admins to update the existing 'custom attributes' via the workflow created.

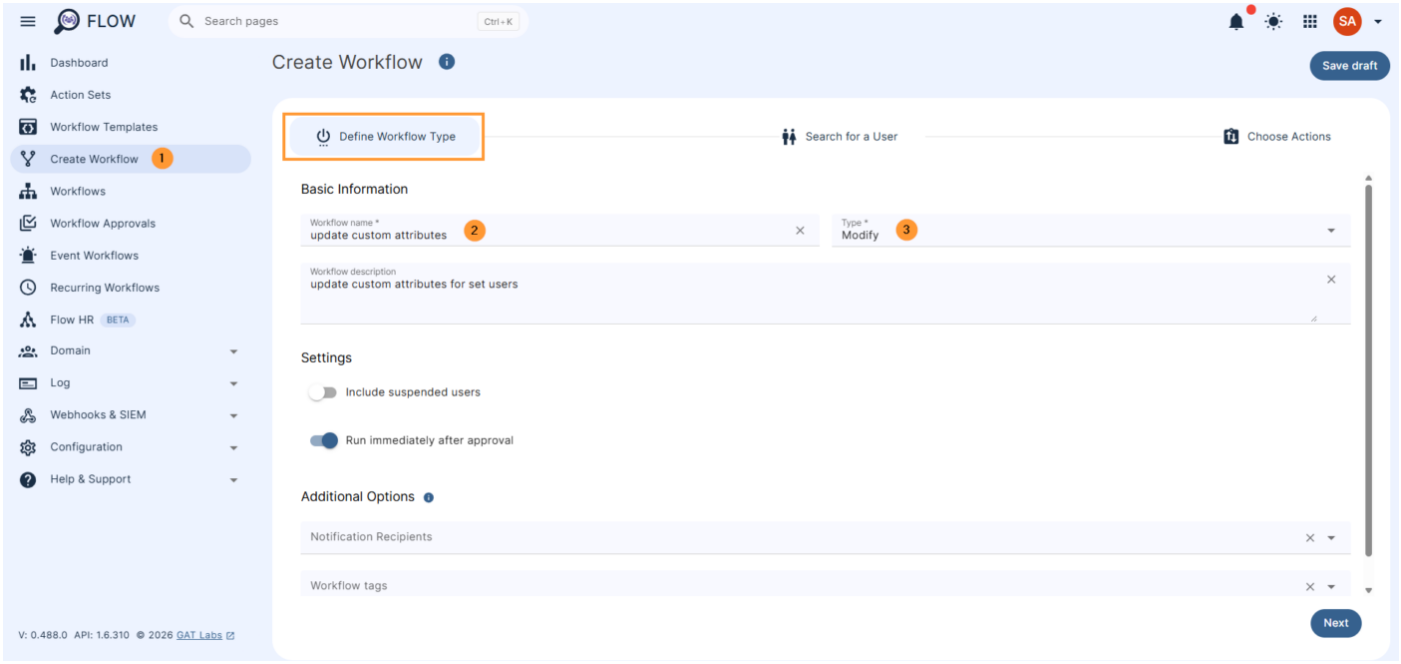
In GAT Flow, the domain Admin can update the user's custom attributes. Can store organization-specific information about users, such as location or employee start date, in addition to the standard information, such as employee ID and title, in a user’s profile.

More details are available here: Manage Custom Attributes.

Step 1.

First, to set the user custom attribute, navigate to **GAT Flow -> Create workflow**

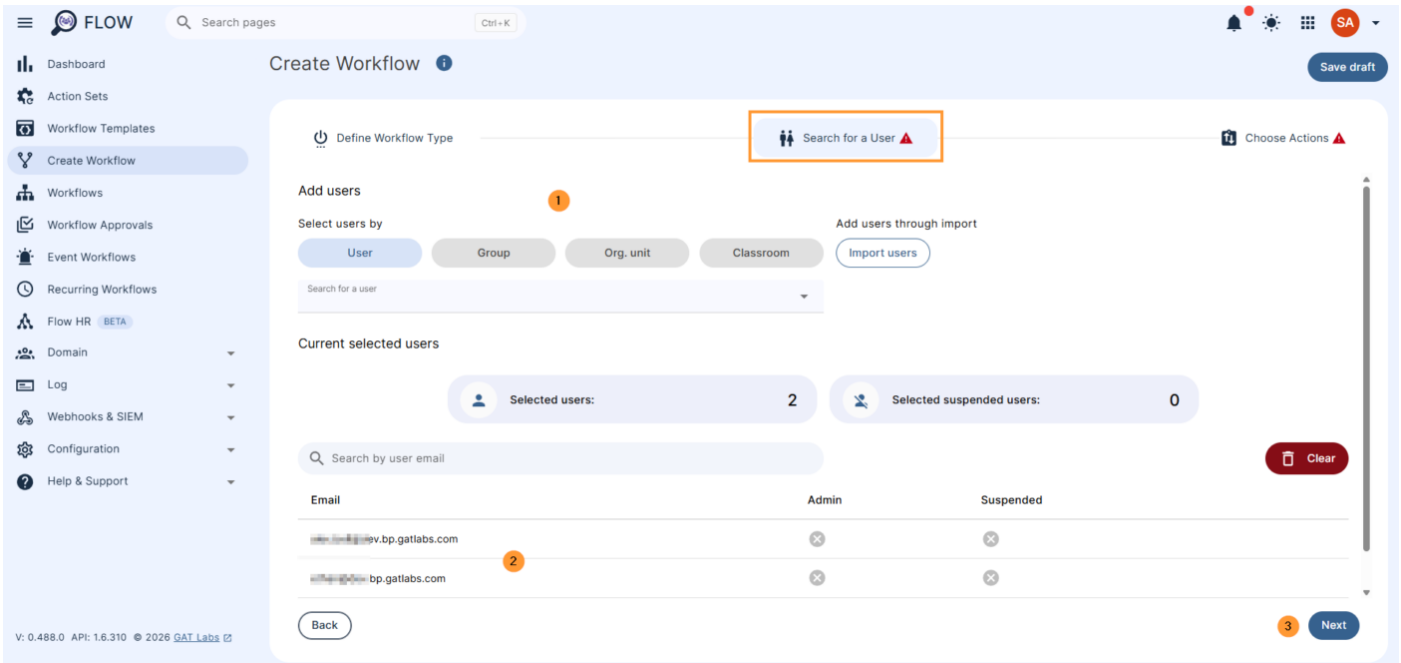
- **Name** - enter workflow name
- **Type** - select workflow type (Modify)
- Click **next** to proceed



Step 2.

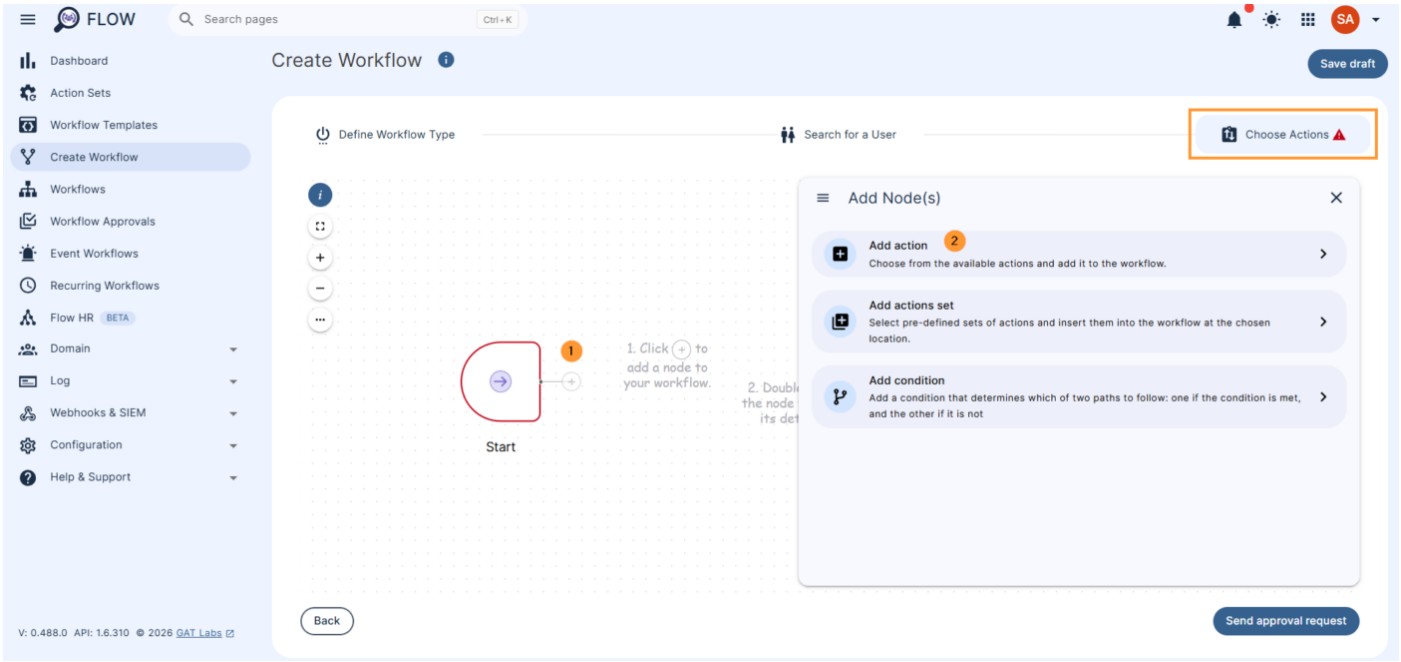
Search for a user(s) or group of users, or the whole OU (1) if the specific 'custom attribute' needs to be applied globally.

After selecting single or multiple users for this workflow (2), click on **Next (3)** to move to the next step.



Step 3.

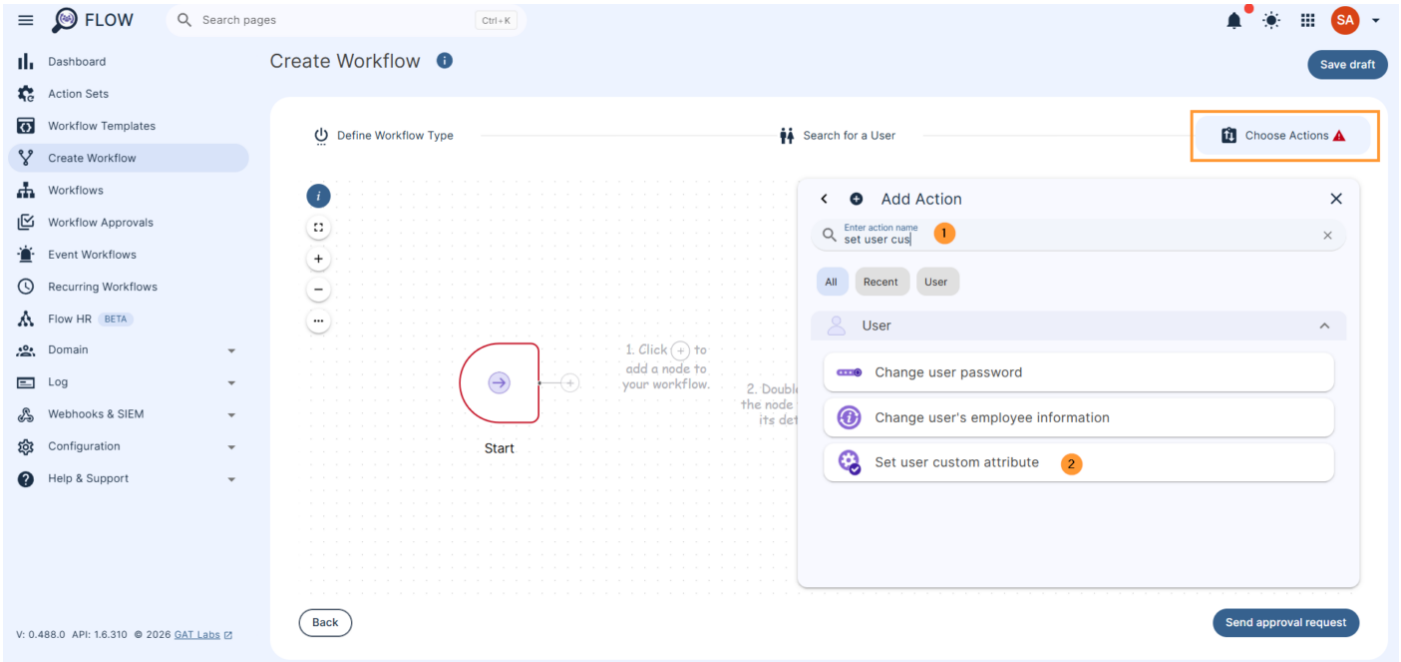
In Choose actions, click on the + button to Add action (2)



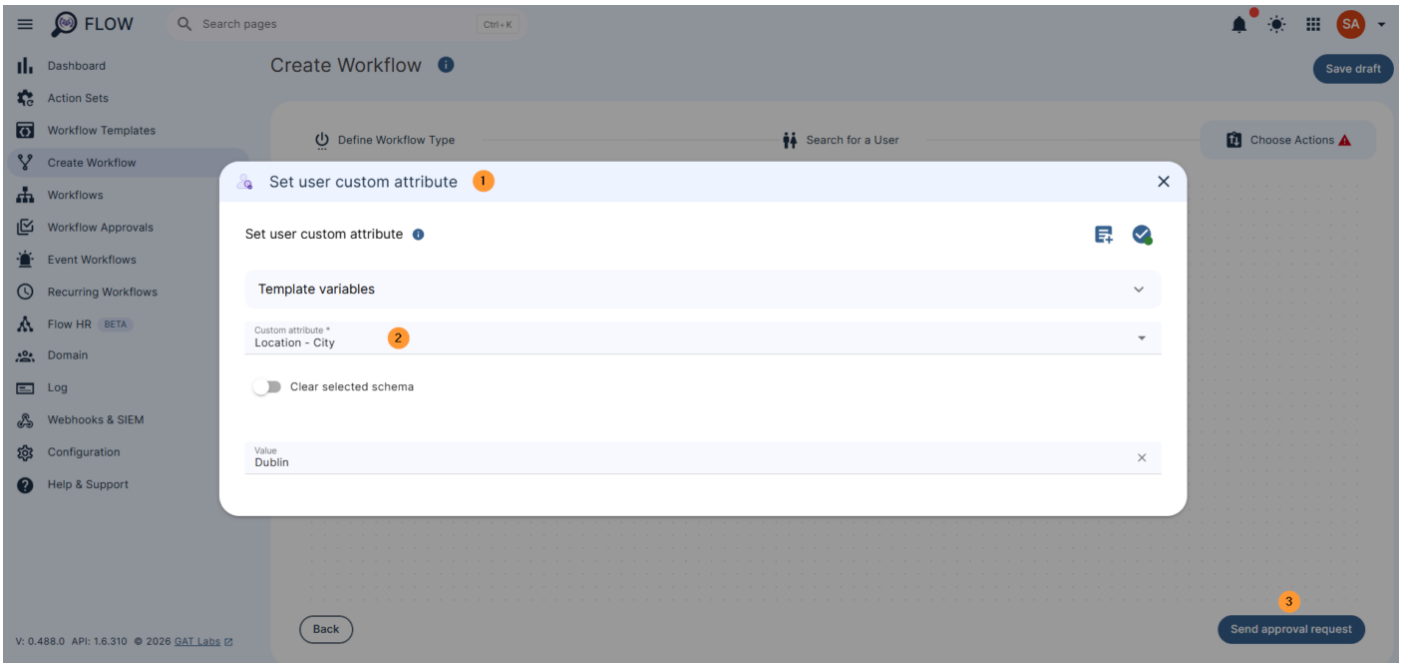
Search for the action **Set user custom attribute**

Double-click to open it and fill in its details.

Sets the user's custom attribute value. Text fields can be auto-populated. You can also click on a variable to copy it to the clipboard.



Update the selected attribute accordingly (1-2). When ready, click on **Send approval request (3)**.



Some custom attributes might have multiple values added by using the '**Add new value**' button. The **existing multiple values** can also be **cleared** out at once by clicking on the '**Clear selected schema**' button.

Step 4.

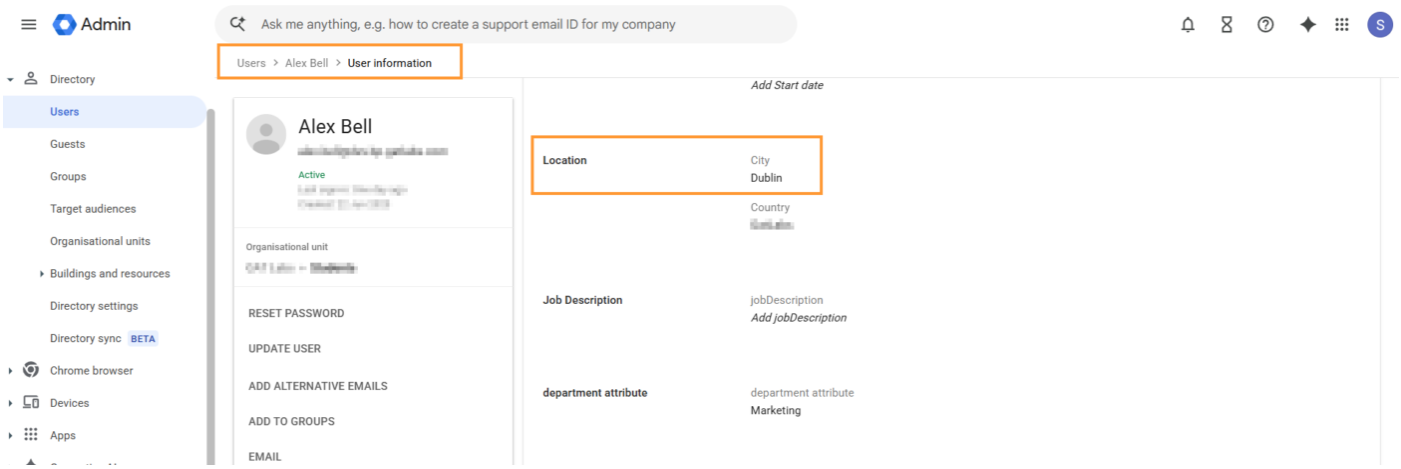
The request goes to the **Security Officer** for approval. When approved, the 'custom attribute' is updated accordingly under the user's account selected for this workflow.

You can review the workflow status under the **Workflow** module:

Result

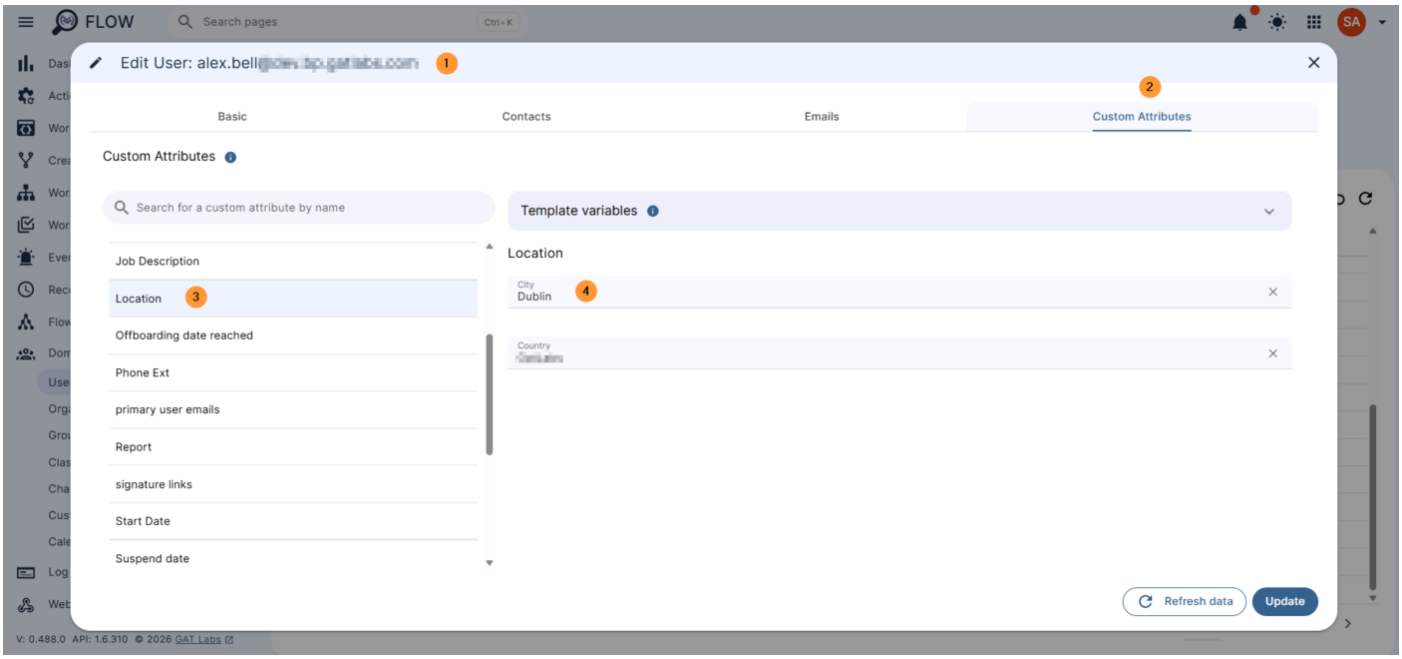
Once **approved** and **done**, the job is triggered, and the submitted 'custom attribute' is updated under the user's account in question.

A Google Admin can view the updates in the Admin console under the **User information** section:



He can also view it in **GAT Flow** under the **Users** module, from where he can also edit the details.

To get there, the Admin needs to navigate to **GAT Flow > Domain > Users >**, search for the user in question, hover over, and on the right side, click on the **Pen icon to Update**



NOTE: The Users module is only accessible by the Admin. Only the Administrator can make direct changes under the Users section in Flow.

Related Posts

- Setting Users' Custom Attributes with GAT Flow
- Manage Custom Attributes
- Create, Modify or Delete a Single User's Profile in GAT Flow